**UTILITY**

Overview

Responsible for providing clean up support and assistance as needed.

Core Duties and Responsibilities

* Responsible for performing a variety of construction, repair, installation and maintenance activities that support BioPower’s production systems
* Operates a variety of equipment and tools related to maintenance and rail activities as well as performing related duties as:
* Ensure the highest level of safety standard, ensuring compliance with all applicable government regulations and corporate policies
* Performs cleaning tasks per daily, weekly or monthly schedules or assigned by the Mill Manager or their designate
* Assists in safely and efficiently loading rail cars
* Assists in loading pellets and completing the necessary administrative tasks for shipping of pelletized pellets
* Participates in continuous improvement and quality control initiatives
* Operates mobile equipment as assigned
* Reports safety incidents and or infractions
* Assists maintenance staff or completes basis maintenance tasks when mill is down alone or under the direction of maintenance staff

Minimum Requirements (Experience, Education, Qualifications, Skills, Abilities)

* Able to operate equipment safely and efficiently
* Can complete forms and basic checklists associated with cleanup and rail car loading
* Adaptable to changes in work schedules or work tasks
* Must be a team player with excellent interpersonal, analytical, problem solving skills
* High School diploma or equivalent
* Experience in heavy industry operations an asset
* Excellent interpersonal, oral and written skills
* Good mechanical aptitude
* Valid Drivers license

Foundational Characteristics

* Works with a strong sense of urgency
* Listens and is open to feedback
* Demonstrates agility within a dynamic environment
* Demonstrates a hands-on attitude and an attention to detail
* Pays attention to the small details
* Demonstrates a willingness to pitch in wherever needed
* Authentic, respectful – diplomatic – thoughtful

To apply: In Person, please drop off resumes to 106B Goodwin St., Atikokan, ON

By Email to [dcain@bpse.ca](mailto:dcain@bpse.ca)

By Mail Box 1360 Atikokan, ON